

## APPLICANT REVIEW PANEL

## PUBLIC MEETING MINUTES

**November 20, 2019**

**November 20, 2019**

Chair: Mr. Belnap

Vice Chair: Mr. Coe

Call to order by Mr. Belnap took place at 9:30 a.m.

Roll call was taken and all members present: Mr. Belnap, Mr. Coe and Ms. Dickison

After soliciting comment from panel members and the public, Mr. Belnap then motioned to adopt the minutes from the August 28-30, 2019 meeting, as written. Ms. Dickison seconded. The motion passed unanimously.

Mr. Belnap welcomed everyone to the Applicant Review Panel (Panel) meeting and made several announcements. He briefly described that the purpose of the meeting was to make the initial reduction of the applicant pool and discussed how the Panel intended to move forward to selecting 120 of the most qualified to interview in person in late February. All panel decisions to remove an applicant must be unanimous and take place in an open meeting.

Mr. Belnap raised the question of whether any of the panel members knew of, or had a relationship with, any of the applicants in the pool. Neither he nor Ms. Dickison recognized any person in the pool. Mr. Coe stated he recognized one name of someone that he may have gone to high school with but did not have a relationship with that person.

Mr. Belnap then introduced Mr. David King, Senior Staff Counsel for the California State Auditor's Office (Office). Mr. King provided a report on the Office's activities during the initial and supplemental application process. He described the process of reviewing applications and how requests for reconsideration were granted or denied to applicants who were disqualified initially. He discussed the difference in the roles of the Office and the Panel and described how they would support the Panel moving forward. He addressed questions from panel members after his report.



Mr., Belnap then introduced Panel Counsel, Mr. Dawson, who provided a report on the Panel's review processes and progress thus far. He outlined the constraints they are under to refrain from discussing their reviews, or the applicants, outside of a public meeting. He described the individual reports delineating the outcome of the panel members' initial reviews and, indicated which ones the Panel would need to consider and take action on in this meeting. At the conclusion of his report, he requested that the Executive Secretary distribute the reports to the panel members and the public at the meeting. They were then uploaded to the Shape California's Future website. There were no questions from the panel members and Mr. Dawson recommended a brief recess to allow them to review the reports for the first time.

At 10:00, Mr. Belnap called for a twenty-minute recess.

Mr. Quincy and Ms. Locks each asked a question and received a response from Mr. Dawson.

Mr. King then spoke about several applicants who had requested withdrawal from the applicant pool after the supplemental application deadline had passed. He provided a list of four applicants who had made that request to the Executive Secretary who distributed it to the panel members and the public. He explained that requests for withdrawals submitted after October 20 may only be acted upon by the Panel to vote to remove them from the applicant pool. Mr. Belnap made the motion to remove them from the pool that was seconded by Ms. Dickison. The motion carried unanimously.

Mr. Belnap then took up a discussion of the report regarding the 1310 applicants who had not received one favorable recommendation from any panel member. He put forward the motion to remove those individuals from the applicant pool that was seconded by Mr. Coe. Without further discussion, Mr. Belnap thanked all applicants who applied. There was no public comment and a unanimous vote was taken to remove the 1310 applicants from the applicant pool. The remaining 685 applicants who had received at least one favorable vote would move forward in the application process.

Mr. Belnap then discussed the application review process moving forward and each panel member discussed the strength of the applicant pool. They discussed a second meeting to further reduce the pool that could take place in December in approximately 2 to 3 weeks.

Mr. Belnap then called for Public comments on items not on the agenda, and Sean Duggar recommended further delineating the demographic information by political party pool for future meetings.

The meeting was adjourned at 10:46.

